FEES AND EXPENSES

The rates and procedures in this section are subject to change without notice.

The Board of Regents of the University of Idaho approves rate changes each April. For the most current rate information, go to www.uidaho.edu/current-students/student-accounts.

Students are encouraged to register early for classes at the University of Idaho. Information about the registration process is available from the Registrar’s Office at www.uidaho.edu/registrar or 208-885-6731. Information regarding fees is available from the Student Accounts Office at www.uidaho.edu/current-students/student-accounts or 208-885-7447.

Annual Expenses

Estimated annual expenses include the cost of undergraduate student fees, nonresident tuition (if applicable), graduate/law/architecture fees (if applicable), room and board, books, and miscellaneous costs (clothing, laundry, transportation, incidentals, social/recreational expenses, fraternal affiliations, and personal needs). For an estimated cost of attendance, see the Financial Aid website, www.uidaho.edu/financialaid.

Students can choose to pay fees in installments. Payment information is shown in the "Deferred Payment of Fees" section further on in this catalog section. Personal checks, bank drafts, money orders, traveler’s checks, Discover, VISA, and MasterCard are accepted by the university.

Full/Part-Time Registration Fees

Architecture Dedicated Fee

The State Board of Education granted approval to charge a professional fee to all College of Art & Architecture students on a semester basis over and above general tuition and fees. The fee is levied in addition to undergraduate student fees and, if applicable, nonresident tuition.

Undergraduate students carrying 10 or more credits or graduate students carrying 9 or more credits pay the full-time Professional fee.

Undergraduate students carrying 9 credits or less pay the part-time Professional fee. The Professional fee is used to directly support technology and computing for students and faculty, supplement budgets, hire temporary faculty, support the college’s visual and design resource centers, cover professional accreditation costs, and partially support student field trips, guest lecturers and student organizations. See the Student Accounts website, www.uidaho.edu/current-students/student-accounts for current fee rates.

Graduate Tuition Fee

Graduate students pay this fee in addition to the undergraduate fee and, if applicable, nonresident tuition. Students carrying nine or more credits will pay the full-time Graduate Tuition fee; students carrying eight credits or less pay the part-time Graduate Tuition fee. See the Student Accounts website, www.uidaho.edu/current-students/student-accounts, for current fee rates.

Law Fee

Law students pay the graduate fee and the law fee in addition to the undergraduate student fee and, if applicable, nonresident tuition. Students carrying nine or more credits will pay the full-time Law fee; students carrying eight credits or less pay the part-time Law fee. See the Student Accounts website, www.uidaho.edu/current-students/student-accounts, for current fee rates.

Undergraduate Student Fee

Unless exempted, all undergraduate students carrying 10 or more credits, all graduate students carrying 9 or more credits, and all research/instructional assistants (including faculty-staff spouses) on full appointment pay the full-time undergraduate student fees. Undergraduate students carrying nine credits or less and graduate students carrying 8 or less credits pay the part-time undergraduate student fees. Undergraduate and non-degree students enrolling in graduate courses must also pay the appropriate graduate fee for graduate level courses. In addition, students in certain divisions may need to pay special fees (see "Special Fees" below). See the Student Accounts website, www.uidaho.edu/current-students/student-accounts, for current fee rates.

Payment of full-time fees covers most laboratory and course charges and entitles the student to membership in the Associated Students University of Idaho (ASUI), to a nontransferable student identification card, to the services of the Alumni Office, and to the other services and facilities maintained by the university for the benefit of the students, subject to charges for special services and the payment of the special fees listed below. No reduction in fees can be made for students who may not want to use any part of these services.

WUE Fee

The Western Undergraduate Exchange Program fee is equal to 50 percent of the institution’s full-time undergraduate student fee. This fee is in addition to the undergraduate student fees; nonresident tuition is not assessed to WUE students. See the Student Accounts website, www.uidaho.edu/current-students/student-accounts, for current fee rates.

Nonresident Tuition Fee

Students who are classified as nonresidents of the state of Idaho pay this fee in addition to the student tuition and fees. Undergraduate students carrying ten or more credits and graduate students carrying nine or more credits will pay the full-time nonresident tuition. Undergraduate students carrying nine credits or less and graduate students carrying eight or less pay the part-time nonresident fee. See the Student Accounts website, www.uidaho.edu/current-students/student-accounts, for current fee rates. For tuition purposes, a student may be classified as an Idaho resident; see the Registrar’s Office website, www.uidaho.edu/registrar residency, for more information. Students currently enrolled at UI may obtain information and interpretation of the residency regulations from the Registrar’s Office. Students who have not yet enrolled may contact the Admissions Office.

Special Fees

Drop Fee ($5)

This fee is charged for each course dropped with a W after the tenth day of the semester, excluding full semester withdrawals.

Admission Application Fee

For information concerning the application fee, see the section headed Application Procedures (https://catalog.uidaho.edu/student-services/admission).
Audit Fee
Students who audit a course pay this fee in addition to any special course fee unless the student has already paid the full-time student fees for that term. This fee is equivalent to the Part-Time Fee. See the Student Accounts website, www.uidaho.edu/current-students/student-accounts, for current fee rates.

Graduation Fee ($25)
This fee is payable at the time the student applies for each degree to be awarded by the university. An additional late service charge of $35 is charged for each application filed after the date listed in the registration calendar.

Extramural Credit Application Fee ($35). Extramural Credit Fee ($25 per credit granted)
Students seeking extramural credits earned under regulation I-2 must pay the application fee at the time of application. The per-credit fee is charged to the student's account at the time the credit is granted.

Lab and Course Fees
Special fees are charged for certain courses. Examples include the College of Letters, Arts and Social Sciences that charge a general shop fee and the Movement Sciences department that charges special fees for physical education courses. Special Course Fees are noted in the Comment section of the course information in the online Class Schedule.

Late Registration / Late Payment Service Charge ($75)
Students who register after the first day of classes or pay after the first day of classes must pay this fee.

Late Payment Fee ($100)
Students who register or pay after the tenth day of classes must pay this fee in addition to the Late Registration/Late Payment Service Charge. Students who have not paid by the last day of month in September, October, or November for Fall and February, March, or April for Spring will be charged an additional $100 late payment fee each month the balance is not paid in full.

Music Special Fees
All students who enroll in individual instruction pay a course fee. Additionally, fees are charged for some required courses within the music major curriculum. For current fees, consult the School of Music (208-885-6231) or see the Class Schedule.

Petition Fee ($10)
This fee is charged for each petition submitted to the Academic Petitions Committee or Graduate Council.

Publication and Microfilming Fee ($65)
At the time the application for the degree is filed, every doctoral candidate pays this fee for the publication of the dissertation abstract and for the microfilming of the dissertation.

Registration Fee for Employee Dependents
Under the Employee Dependent Education Tuition & Fee Waiver Program (FSH 3780), enrollment in the University for reduced fees (50% reduction of in-state tuition and fees) is extended to the dependents (as defined by the Federal Income tax code, Sect. 152) of board-appointed UI employees on regular appointment who work at least half-time, including those on official leave. The Employee Dependent Tuition & Fee Waiver Program is a qualified tuition reduction plan under Sect. 117 of the Internal Revenue Code. Under this program, fees waived for enrollment in undergraduate courses are exempt from federal, state and social security taxes. The tax is payable by the employee and deductions are made from the employee’s paycheck by semester. Provisions of federal or state law may, however, change at any time. Please consult your personal tax advisor for implications to your individual situation.

Registration Fee for Senior Scholars
Idaho residents 60 years of age and older are permitted to enroll in courses, on a space-available basis. The fee is $20 plus $5 per credit. Senior scholars are enrolled after the regular registration days. In addition to this fee, special course fees for specific courses are also assessed (see Lab and Course Fees). Registration under this program entitles the student to instruction and library privileges only, and does not include insurance, student health services, ASUI membership, Recreation Center privileges or free admission to athletic events. Seniors who are graduate or instructional assistants may not use the Senior Scholar waiver.

Registration Fee for Staff
Under the Employee Educational Assistance Program (UI Faculty-Staff Handbook Sections 3740 and 3750), salaried UI employees on regular appointment who work at least half time (including those on official leave) may enroll in the university at the reduced rate of $20 plus $5 per credit. Special Lab and Course Fees must be paid by employee. Reduced fees are not eligible for refunds. The Educational Fee and Tuition Reduction Program is a qualified tuition reduction plan under Section 117 of the Internal Revenue Code for undergraduate courses. Under this program, waivers for undergraduate fees are exempt from federal and state employment taxes. For graduate courses, the program qualifies as an Educational Assistance Program under Section 127. Under this program, fee waivers for graduate courses, 500 level and above, are exempt from employment taxes up to an annual amount of $250.00. The tax is payable by the employee and deductions are made from the employee’s paycheck by semester.

Registration Fee for Staff Spouse
Under the Educational Fee and Tuition Reduction Program, enrollment in the University for reduced fees ($20 registration fee plus $5 a credit) is extended to the spouses of board-appointed UI employees on regular appointment who work at least half-time (including those on official leave). The Educational Fee and Tuition Reduction Program is a qualified tuition reduction plan under Section 117 of the Internal Revenue Code. Under this program, fees waived for enrollment in undergraduate courses are exempt from federal, state and social security taxes; fees waived for graduate level courses (above 500) are subject to tax; tax is payable by the employee. Provisions of federal or state law may, however, change at any time. Reduced fees are not eligible for refunds.

Student Health Service Fees
Student Health Services provide a broad spectrum of outpatient medical care services. Please visit the Student Health Services website, www.health.uidaho.edu for hours of operation, health insurance plans, scope of services, and fee for services. Student health insurance fees are also available on the Student Accounts website, www.uidaho.edu/current-students/student-accounts.

Thesis/Dissertation Binding Fee ($25.00)
At the time the application for the degree is filed, every candidate for an advanced degree who is submitting a thesis or dissertation (including
such terminal projects as musical compositions) pays this fee to have two copies of the document bound for the library.

**Transcript Fee ($12.50)**

Official transcripts may be ordered at a cost of $12.50 per copy. For instructions on ordering transcripts, see the Registrar’s website, www.uidaho.edu/registrar.

**WWAMI Fee**

First-year students who enroll in the WWAMI Medical Education Program pay this fee in addition to the undergraduate student fee. For the current WWAMI fee, contact the Student Accounts Office (208-885-7447).

**Deferred Payment of Fees**

The University of Idaho offers payment plans to students. Fees, tuition, on-campus housing, meal plans, and SHIP charges are eligible to be included in a payment plan. Payment plans require an enrollment fee at the time you start the plan. Please contact Student Accounts for additional information at 208-885-7447 or go to www.uidaho.edu/current-students/student-accounts.

**Refund of Fees**

**Regular Withdrawals**

Students who withdraw in accordance with the regulations governing withdrawals are entitled to the following refund of tuition and fees. Refunds are calculated based on the official date of withdrawal, which is considered to be the date the student begins the withdrawal process. Reduced fees paid by individuals using the employee/employee spouse educational benefit, the senior citizen waiver benefit, or the employee dependent waiver benefit are not eligible for refunds. Special lab and course fees are non-refundable after the second week of class unless otherwise specified by the department charging the fee. All requests for refund of fees must be formally initiated in the semester in which the fees (charges) were incurred. Applicable federal Title IV financial aid funds will be returned to the Department of Education based on statutory regulations. UI policies and protocols regarding scholarships and institutional aid will also apply. Any financial credit received under this policy shall be automatically applied first to pay any debt owed by the student.

1. When the official date of withdrawal is prior to or on the first day of classes, 100 percent of fee and tuition charges are refunded.
2. When the official date of withdrawal is after the first day of classes but before the close of the second week of classes, 100 percent of fee and tuition charges are refunded.
3. When the official date of withdrawal is after the close of the second week of classes, no refund is given.

**Medical Withdrawals**

Students who withdraw in accordance with the regulations governing medical withdrawals are covered under the Financial Credit Policy for Medical Withdrawals. The University of Idaho does not generally issue refunds after the refund deadline. However, in instances of medical withdrawals, the University issues financial credits based on the chart below, subject to the following terms:

1. Financial credits are calculated based on the total tuition and fees charged.
2. Financial credits are based on the effective date of the medical withdrawal, as determined by the authorized University official or committee. However, the effective date for financial credit cannot be earlier than the date the student requests a medical withdrawal.

**Medical Withdrawal Refund Election Form**

In cases where the effective date of a medical withdrawal is before the date a student requests a medical withdrawal, financial credits will be determined as of the date the student requests a medical withdrawal.

3. Financial credits may be used only by the student who was issued such credit. It is not transferable or assignable to others.
4. Reduced fees arrangements, including, but not limited to, any reduced fees paid by individuals using the employee educational benefit, the employee spouse educational benefit, the employee dependent waiver benefit, the senior citizen waiver benefit, or any other institutional waivers are not eligible for financial credits.
5. Special lab and course fees are non-refundable after the second week of the semester, unless otherwise specified by the department charging the fee, and are also not eligible for financial credits.
6. Applicable federal Title IV financial aid funds will be returned to the Department of Education based on statutory regulations. UI policies and protocols regarding scholarships and institutional aid will also apply. Any financial credit received under this policy shall be automatically applied first to pay any debt owed by the student.

a. When the results of the return of Title IV financial aid funds create an owing balance on the account, any financial credit will be automatically applied to the owing balance on the account. If there is still an owing balance after the financial credit is applied, the student will be billed and the owing balance will be due within ten (10) days of the billing date.

b. When the results of the return of Title IV financial aid funds and scholarships create a credit balance on the account, the student will not be issued a refund, but rather a financial credit will be placed in a holding account to be used by the student to pay tuition and fees in future semesters. Once the student is registered and charged tuition and fees for a future semester, the student is responsible for requesting that Student Accounts apply the financial credit to pay tuition and fees posted on the student’s account.

7. Any financial credit received under this policy will be valid for the following six semesters (with the summer counting as one semester). For example, if financial credit is received for the Spring 2013 semester, such financial credit must be used by the Spring 2015 semester.

a. Students who are unable, for medical reasons, to use the financial credit before it expires may petition to request an extension of the expiration date, by following the appeal process described below.

8. Student appeals under this policy are limited to

a. Mistakes by the University in applying this policy.

b. Requests for extension of credit expiration due to medical reasons.

c. Requests for a result different from that outlined in this policy due to exceptional circumstances that pose unusual hardships. Appeals must be submitted to Vice President for Finance and Administration or designee (“VPFA”), must indicate which of the three reasons above is the basis for the appeal, and must include supporting documentation.

i. In cases where exceptional circumstances pose unusual hardships, the VPFA may determine that a result different from that outlined in this policy is appropriate.

9. Any time before the financial credit expires, a student who received a financial credit under this policy may elect to receive 50% of amount of financial credit in the form of a refund. To do so, students must fill out the Medical Withdrawal Refund Election Form and provide it to...
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Student Accounts before the financial credit expires. This election is final and cannot be reversed.

Medical Withdrawal Fall & Spring Deadlines/Refunds Percentages

Students who withdraw in accordance with the regulations governing medical withdrawals are entitled to the following financial credit of tuition and fees during the Fall and Spring semesters:

1. Any withdrawal during the first ten days of the semester is treated as a regular withdrawal and is subject to the Tuition and Fee Refund Policy.
2. When the effective date falls after the first ten days and within week 3 and week 4 of the semester, 75% of tuition and fees charged is credited.
3. When the effective date falls within week 5 through week 8 of the semester, 50% of tuition and fees charged is credited.
4. When the effective date falls within week 9 through week 12 of the semester, 25% of tuition and fees charged is credited.
5. When the effective date falls within week 13 and week 14 of the semester, 10% of tuition and fees charged is credited.
6. When the effective date falls within week 15 and week 16 of the semester, 0% of tuition and fees charged is credited.

Medical Withdrawal Summer Deadlines/Refund Percentages

Students who withdraw in accordance with the regulations governing medical withdrawals are entitled to the following financial credit of tuition and fees during the Summer semester:

1. Any withdrawal during the first three days of the semester is treated as a regular withdrawal and is subject to the Tuition and Fee Refund Policy.
2. When the effective date falls after the first three days and within a week that corresponds to 25% or less of the term for that course, 75% of tuition and fees charged is credited.
3. When the effective date falls within a week that corresponds to 25.1% to 50% of the term for that course, 50% of tuition and fees charged is credited.
4. When the effective date falls within a week that corresponds to 50.1% to 75% of the term for that course, 25% of tuition and fees charged is credited.
5. When the effective date falls within a week that corresponds to 75.1% to 87.5% of the term for that course, 10% of tuition and fees charged is credited.
6. When the effective date falls within a week that corresponds to 87.51% or more of the term for that course, 0% of tuition and fees charged is credited.